

CONFERENCE AGREEMENT DATE: 20/05/2015

Organization: SJSC LATVIAN STATE RADIO AND TELEVISION CENTER

Contract Contact: Ēriks Ruža

Email & Tel: [eriks.ruza@lvrtc.lv](mailto:eriks.ruza@lvrtc.lv) & [iepirkumukomisija@lvrtc.lv](mailto:iepirkumukomisija@lvrtc.lv) +371 67108717

Operations Contact: same as Contract Contact

Conferences: Capacity Central & Eastern Europe 2015, 10 & 11 June, Warsaw

Type: Bilateral table + passes

Financial offer:

Total Cost: EUR 2,850 (excl. VAT)

---

Technical details:

1. SJSC LATVIAN STATE RADIO AND TELEVISION CENTER to be allocated a bilateral table (including 4 chairs) at Capacity Central & Eastern Europe 2015.
2. SJSC LATVIAN STATE RADIO AND TELEVISION CENTER will be allocated 2 full delegate passes at the event.
3. Access to the meeting management system MeetMe 2 weeks before the event.

---

Terms & Conditions:

1. **Capacity Conferences (henceforth Euromoney Global Limited)** reserves the right to alter aspects of the event or venue due to unforeseen circumstances.
2. **Euromoney Global Limited** reserves the right to amend the conference programme, dates or venue of the event due to circumstances outside their control.
3. **Euromoney Global Limited** accepts no responsibility for any damage to property belonging to, nor for any personal injury incurred by attendees at our events, whether within the venue or otherwise.
4. The sponsor/exhibitor/meeting room holder/meeting table holder shall be responsible for obtaining any licenses, permits or approvals required under local or state law applicable to their activity at the event and shall also be wholly responsible for any fees or costs.
5. Any messaging to the attendees, whether by email or other methods, must implicitly state that the message comes from the sponsor/exhibitor. If there is any reference/implication that the message has come directly from **Euromoney Global Limited**, the management reserves the right to remove the sponsor/exhibitor from all promotion before the event and the event itself.
6. The following practices are prohibited in all areas of the hotels throughout any Capacity Conferences:
  - Canvassing/distributing advertising materials throughout the venue other than at your own company's purchased booth space/meeting room.
  - Placing business cards, marketing collateral or corporate literature on any bilateral table, exhibit booth or meeting room not owned by your company.
  - Any display or billboard advertisement.